



## **JSL Board Meeting Minutes March 13, 2022**

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### ***Attachments for pre-meeting packet included:***

- Feb 6, 2022, Meeting Minutes for Approval
  - 2022 Final Schedule
  - September 2021 Bylaw Change Suggestions – 2<sup>nd</sup> Read
  - Dual Meet Committee Recommendations
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### ***WELCOME***

The meeting was called to order by Paul Breza (President) at 7:00pm. This was an online Zoom video conference. 16 of 17 team representatives were present. GHG was not present. Brian Yeagle was a substitute present for. 3 of 5 executive committee members were present; Secretary and Past President were not present. Kristin Wray (Secretary) reviewed a saved version of the Zoom meeting to accurately record minutes. 4 consultants were present – Bob Garland (Advisor, Parliamentarian), Gordon Hair (BH-JSL), Locke Boyer (Officials), and Jessica Simons (Software).

### ***ANNOUNCEMENTS***

Paul announced the following:

- The team formerly known as Culpeper Country Club (CCC), has changed its name to Culpeper Barracudas Swim Team (CBST). Documentation has been updated to reflect this.
- Chris Meyer has accepted the position of Champs Consultant.
- Brian Craddock has been formally appointed JSL Treasurer by the board.

### ***AGENDA APPROVAL***

Paul asked for any additions to the agenda. FAST requested time during new business to discuss JSL registration fees. Paul noted the dual meet committee report will be postponed until the April meeting. Bob Garland pointed out that the schedule did not need a vote this evening as it was approved at the last board meeting. Jessica Simons asked if the dual meet committee report would influence the schedule since she will begin loading the meet files according to the current schedule. Jennifer McKeever (Vice-President), assured Jessica that the committee will not recommend any changes to the schedule.

Paul asked if there were any objections to the agenda. There were none so the agenda was approved.

### ***SECRETARY REPORT***

Paul asked if there were any changes to the February 6, 2022, meeting minutes. No changes were made. Paul asked if there were any objections to the secretary report. There were none so the report was approved.

### ***TREASURER REPORT***

Brian Craddock provided a verbal financial summary report. He reported the league balance remains the same, with no funds in or out in the period since the last board meeting. He alerted reps that the email requesting certificates of insurance will be sent out within the next 2 weeks.

### ***CONSULTANT REPORTS***

#### ***Champs (Christina Meyer)***

Not present.

#### ***Parliamentarian, Advisor to Board (Bob Garland)***

Bob reported that he and Christina Meyer reviewed the Champs Manual. They tentatively scheduled a time for the first champs committee gathering.

Safety training for swim coaches will be held at the Brooks Family YMCA. This is a change from the previous location (ACAC). The details are as follows:

- Safety Training certification lasts 2 years. If a coach attended last year (2021) they do not need to attend this year.
- Safety Training does not include lifeguard certification. If a coach is certified as a lifeguard, however, they do not need to attend the in-water training dates.
- Coaches needing certification must complete the online portion prior to the in-person class they attend. They must attend one of these dates, not all four.
- Safety Training Dates are June 4, June 5, June 11, and June 12 from 8am-12pm.

The coach/meet director meeting will be held on June 5<sup>th</sup> from 5-7pm. An in-person location is still being determined, and there is a possibility the meeting will be virtual.

Finally, Bob reported that he has no coaching info from ACAC, BHSC, FLST, GCC, KWC and FCC. KWC rep said they did have a coach and would send info along. GCC rep said they have the same head coach but are searching for assistant coaches. Bob said his email was returned but GCC rep said she would send correct email along.

***Officials, Registrar (Locke Boyer)***

No report.

***Software (Jessica Simons)***

Jessica reported that Team Manager software needs to be upgraded for all teams, but a Meet Manager upgrade was not necessary since the new version does not enhance the summer league experience. She suggested that the Champs computer be updated with the new Meet Manager software, however.

FAST made a motion to purchase a Team Manager software upgrade for all teams and a Meet Manager upgrade for the Champs computer only. KWC provided a second. The motion passed unanimously.

Jessica asked if BHSC ever received the \$400 to replace their laptop since it was damaged at the 2019 Champs. BHSC rep said she would research this.

***Athletic Development Program (Don Cochrane)***

Not present. Board is pending an update from Don as to whether this position will continue.

***Corporate Sponsorship (vacant)***

Position vacant.

***BH-JSL (Gordon Hair)***

Gordon reported that teams can call BH-JSL if they have any potential swimmers who need swim lessons. They are currently giving lessons on Sundays at FV. They can look for more details on the BH-JSL website. Most sessions are already full, but they can open additional sessions as needed.

***Social Media (vacant)***

Position vacant.

***Web Page (Christina Meyer)***

No present.

***OLD BUSINESS***

***Remaining Board Meetings***

Paul presented the remaining 2022 Board Meeting dates. Two dates were moved due to Mother's Day and Labor Day. The final meeting schedule is as follows:

- 03-Apr-2022
- 15-May-2022
- 05-Jun-2022

- 26-Jun-2022
- 24-Jul-2022 (Champs meeting focuses on Board prep for Champs weekend)
- 11-Sep-2022

*All meetings - Sundays 7:00 pm*

### **Board Vacancies**

Social Media and Corporate Relations remain vacant. Paul asked reps to reach out to their teams for volunteers.

### **2022 Final Meet Schedule**

This meet schedule was approved at the February Board meeting. The final version was included as an attachment for information only. No vote was needed.

### **Proposed Bylaw Changes**

Bob and Paul presented the second reading of proposed bylaw changes (included in pre-meeting packet). No discussion was needed, but Bob offered to answer any final questions since discussion took place at the February meeting. Questions and discussion followed between several team reps both for and against a \$5 registration fee increase.

FAST made a motion to accept all bylaw changes as proposed except the Article V increase in registration fees from \$25 to \$30. LMST provided a second. The motion failed with 9 against, 1 abstention, and 6 yes.

CGST made a motion to accept all bylaw changes as proposed and HM provided a second. The motion passed with no votes against, 4 abstentions, and 12 yes.

### **Proposal for League Name Change**

Ann Tuzson, City, brought a name change proposal to the board at the February meeting with some discussion. She agreed to summarize final thoughts based on board member/teams feedback and bring a motion to the March meeting. The motion for the board was:

*Moving forward, whenever possible, the JSL board will replace the name Jefferson Swim League with the initials JSL. The board will, whenever possible, minimize or eliminate the name "Jefferson" in league related business activities including, but not limited to, ribbons, awards, website, communications, and advertisements.*

Brian Craddock proposed a slight change to Ann's wording "whenever possible" to using "whenever feasible" since "possible" is a strict legal standard and could prohibit the board from making sound decisions concerning sponsors, swimmers, etc. going forward. Ann agreed and changed the wording in the motion.

Due to extensive discussion, many team reps pointed out that this issue needs more time, thought, and attention prior to a motion and vote. Some reps were even confused as to if this motion was a name 'change' or 'minimization'. All agreed there are many points still needing clarification. It is a serious and timely issue, and the duty of the board is to review such issues thoroughly and with respect for all board members. It was suggested a committee be formed to evaluate the possible name change. The next motion was:

*Moving forward, whenever feasible, the JSL board will replace the name Jefferson Swim League with the initials JSL. The board will, whenever feasible, minimize or eliminate the name "Jefferson" in league related business activities including, but not limited to, ribbons, awards, website, communications, and advertisements. In addition, a committee will be formed to evaluate a possible name change.*

Further discussion revealed that most board members prefer to only propose a committee at this time. The decision to alter or change a name should come after, not simultaneously, with the committee's research. In addition, some reps felt that more could be done as a league, beyond a name change, to increase inclusivity.

The final motion was then put forward by CITY as:

*Establish a committee to evaluate the need for an alternative name change.*

A second was provided by KWC. The motion failed with 11 against and 5 yes.

### **2022 Rules Committee**

Paul informed the board that the members include the Past President and one representative from each Division. As of this meeting, a Division I representative had not volunteered. FV stepped up and volunteered to fill this position. The 2022 members will be:

## ***NEW BUSINESS***

### ***2022 Dual Meet Committee***

Due to time constraints, discussion moved to April meeting.

### ***Review Team Representative Duties***

Paul asked that team reps review the duties below (stated in the board manual) and reach out to coaches and team committees to alert them of any upcoming requirements:

#### **MARCH 1**

- \_\_\_ - Attend the Board meeting or find someone who will. Following the meeting you should report actions of Board meeting to your team and coaches.
- \_\_\_ - Return your Team's JSL Information email completed as much as possible. Missing information should be forwarded to the President or person requesting as soon as possible.
- \_\_\_ - Begin gathering your Coaches' required certifications to forward to JSL as requested.
- \_\_\_ - If your Team is co-hosting the Championship, you (or the person responsible) must receive a copy of the JSL Championship (white) Procedure Manual and begin work on this important undertaking. That Manual is consulted for all Championship issues, while this manual is consulted for all Board - related issues.

Some Representatives also serve as their team's representative on the Championship Committee, but this task may be delegated to another member of your team.

#### **APRIL 1**

- \_\_\_ - You should receive a notice of the April meeting, March minutes, and Treasurer's report
- \_\_\_ - Attend the Board meeting or find someone who will. Following the meeting you should report actions of Board meeting to your team and coaches.
- \_\_\_ - Assist the Board in obtaining dates, places, and instructors for various clinics to be held. Volunteer your time and/or club if possible.
- \_\_\_ - You should receive enough JSL Registration Forms for your Team. Teams which use online registration do NOT need these forms.
- \_\_\_ - Return JSL Swimmer Registration Forms to your Team for swimmer registration (if needed).
- \_\_\_ - You should receive the final meet schedule for the current year.
- \_\_\_ - **Turn in Certificate of Insurance, if available (deadline is 9PM May 31<sup>st</sup> or on expiration of policy).**
- \_\_\_ - **Turn in your Coaches' Certifications, if available (deadline is 9PM 2 days prior to their first meet).**
- \_\_\_ - **Turn in names and contact information for Head Coaches, Assistant Coaches, Meet Directors and Computer Operators as requested.**

Paul concluded the meeting by reminding all board members to be respectful of everyone on the board and their differing perspectives. CBST made a motion to adjourn and LMST seconded. The motion passed unanimously, and the meeting was adjourned at 8:44 pm.

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### ***Action Items***

- Certificates Insurance requested by Treasurer
- Safety Training for Coaches – remind coaches of dates and requirements
- Coach/Meet Director meeting June 5<sup>th</sup> 5-7pm, Location TBD.
- Inquire with individual teams about volunteers for Social Media and/or Corporate Sponsorship Consultant.

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Respectfully submitted,  
Kristin Wray, JSL Secretary

***Next meeting – April 3, 2022.***